



Professional Association of Self-Caterers UK

PASC UK NEWSLETTER

31 January 2023 Issue 146

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COMMENTARY

Short update this week.

First thing is to remind Members with four or more units on one site to contact PPL/PRS before they contact you. We managed to get a short exemption from surcharges and backdating fees for previous years use. Numerous emails and calls about this over the last week and unfortunately there is little that we can do if they call you first. What we were able to negotiate for the vast majority of Members

was a concession that would not change smaller businesses. Details of how they will apply charges if they contact you are below.

Secondly Council website all up and down England Scotland and Wales are going live with the Grants, detailed below. These are a great opportunity for Members to finance a project at their businesses. Key tip, read what they are looking for, not what you want, so grants are unlikely to cover hot tubs, but may well cover Electric Vehicle Chargers, solar panels and batteries. So read the details, log into webinars if they have them and some are even offering drop ins to discuss the grants. Good luck.

Thirdly, this week we have much clearer notes on how VAT is applied to self-catering. This is even more relevant if you are not VAT registered, so please take note, many members have received substantial refunds as the rate should be 5% and not 20% see below for details.

We have heard back from the Valuation Office (VO) regarding the FOI request that we put in to get the 2023 Practice Note published. In short, they have refused to provide it. It will be published on 1 APRIL 2023. They have also confirmed that no 'Checks' on 2023 Rateable Values (RV's) will be accepted until 1 April 2023. I will write a full update on this and the consequences for those that want to 'check' their 2023 RV's next week.

We have announcing the next two Members meetings well in advance, PASC UK Members on 2 March at 1100, followed by the PASC UK Members Meeting on the 9th March at 1100. One for your diaries.

This just leaves us to wish each and every reader, a safe and prosperous 2023

Best regards

Alistair

CHAIR ON LEAVE 18-32 JANUARY COVERAGE

Whilst the Chair is away, cover is being provided for paid Members as follows. Please try to keep emails to those that cannot wait until his return.

ADMIN SUPPORT

Admin emails, wanting to register for the PASC UK Buying Club, resetting passwords, trouble with accessing the Members only area, Membership queries etc, please contact Justin at admin@pascuk.co.uk

GENERAL SELF-CATERING RELATED QUESTIONS

Any general self-catering emergency queries to chair@pascuk.co.uk

This will auto automatically generate a response, saying that the Chair is away and explain how cover operates.

Adrian Greason-Walker can be reached during the cover period on 07496 409207 during working hours Monday to Friday. If engaged leave a message, with a clear telephone number, whether you are a PASC UK Member or not, and a short message.

WALES SPECIFIC QUESTIONS

Paid Members specific Welsh issues relating specifically to issues caused by the Welsh Government interventions, 182 days, 'fines' for not achieving 70 days in lockdown, Tourism Levy etc, should also be referred to Adrian Greason-Walker. He can be reached at adriangwalker@gmail.com

Finally.....We would ask that anything that can wait until Alistair gets back from leave, is left until then, so that Adrian can focus on dealing with emergencies.

Thank you.

NEWSLETTER INDEX (WHERE TO FIND PREVIOUS INFORMATION)

All previous content is indexed and can be found on the 2022 Index on the Newsletter page. Look for PASC UK Index 2022. This will be updated weekly.

<https://www.pascuk.co.uk/newsletters/>

PPL/PRS REPEATED UPDATE

Full details of the Exemptions and examples of costs for businesses can be found in the 20 Dec and 3 Jan Newsletters on the website and further notes arising from questions about PPL/PRS can be found in the 10 Jan Newsletter on the website.

This week we received further clarification of how they will apply the charges, and why it is a good idea in our opinion to contact them proactively, before 31 March and get licences sorted. By doing that you won't have to pay the 50% additional Higher Rate Royalty and they won't back date licences.

The Amnesty on backdating licences is only for those that contact them proactively and get the licence sorted pre 31 March. You also get the benefit of not paying the 50% premium. We have already had calls from Members who have been contacted by PPL/PRS and ended up paying both the Higher Rate Royalty and back-dated fees over several years.

The cost is not huge, our business will be paying £61.77 +VAT for four cottages on a single site which is a lot lower than businesses were paying before the negotiations.

This from PPL/PRS:

Member contacts PPL PRS proactively before 31 March 2023

The PRS higher rate royalty will not be applied to the invoice and the customer will be licensed presuming that they first started using music on the date they first contacted PPL PRS.

Member contacts PPL PRS proactively after 31 March 2023.

The PRS higher rate royalty will not be applied to the invoice and the customer's invoice will be backdated to the date that they first started using music.

Member does not approach PPL PRS, and they have to contact the business to license it after 31 March 2023.

The PRS higher rate royalty will be applied to the invoice and the customer's invoice will be backdated to the date that they first started using music. This is the standard policy for all customers in similar circumstances

In each of instances above the PPL Surcharge will only be applied if the invoice is not paid or a direct debit set up to pay it by instalments within 28 days of the invoice date.

PRS PPL can be contacted, and licences applied for via their website <https://pplprs.co.uk> or by phone on 08000 72 0808.

We still have some outstanding questions, these include scale of charges for some example larger businesses, what impact having a CD/DVD library has on fees, and whether there can be a minimum size of business, e.g. two cottages on two different sites, and operating as a single business.

We will continue to chase for these.

The full details of the exemptions can be on the PPL/PRS document on the PASC UK website at: <https://www.pascuk.co.uk/reports/>

Any questions let us know.

VAT ON SELF-CATERING ENERGY BILLS IMPORTANT UPDATE

Here's a much clearer update as to whether self-caterers should be paying "commercial" rate VAT on their energy bills (20%) or the lower domestic rate of VAT (5%). Also, whether the Climate Change Levy is payable or not.

The details can be found here on the Government paper <https://www.gov.uk/guidance/vat-on-fuel-and-power-notice-70119#qualifying-use.to>

This clearly includes self-catering in the "Domestic/Residential" category, which benefits from the reduced rate of VAT:

3.2 Domestic use

3.2.1 Supplies for domestic use

Supplies of fuel and power for genuine domestic use are eligible for the reduced rate. The provider must be certain that the supply is to a dwelling or certain types of residential accommodation.

Examples of allowed residential accommodation are:

- armed forces residential accommodation
- caravans
- children's homes
- homes providing care for the elderly or disabled, people with a past or present dependence on alcohol or drugs or people with a past or present mental disorder

- houseboats
- houses, flats or other dwellings
- hospices
- institutions that are the sole or main residence of at least 90% of their residents
- monasteries, nunneries and similar religious communities
- school and university residential accommodation for students or pupils
- **self catering holiday accommodation**

The following are treated as part of the same residential unit:

- buildings such as garages used with houses
- subsidiary buildings situated a short distance away, such as a garage in a block located away from a house
- corridors, lifts, hallways and stairways in a residential unit

The section on the Climate Change Levy states that “domestic” premises are not subject to it:

2.8 Climate Change Levy (CCL)

The levy does not apply to taxable commodities used by domestic consumers, or by charities for non-business use. Supplies of small amounts of energy (de minimis) are also excluded.

For Climate Change Levy purposes, ‘domestic use’ and ‘charity non-business use’ have the same meanings as in paragraphs 3.2 and 3.3 respectively.

If you have been paying the 20% rate then you should contact your energy provider(s) and ask how to get the refund. You will most likely have to fill in a short VAT certification form.

WEST COUNTRY TOURISM CONFERENCE, (PASC UK CHAIR IS A SPEAKER) 8-9 FEB 2023



The West Country Tourism Conference is back. It will be held over two days at the Westpoint Arena just outside Exeter on the 8th and 9th February 2023. Lots of colleagues that we work with frequently will also be speaking, making it a worthwhile day out for Tourism Businesses in the SW.

Speakers on the 8th include:

Alistair Handyside, Chair PASC UK
Deborah Heather. CEO Quality in Tourism, The new Tourism Excellence
Richard Toomer, Director, The Tourism Alliance

On the 9th:

Kate Nicholls CEO UK Hospitality
Kate Stinchcombe-Gillies. Marketing Director, Touch Stay
Mark Worden, CEO Mihi Digital

Reduced Rates are available for PASC UK Members, you are listed on this page <https://www.westcountrytourismconference.org.uk/price> meaning the price for each day is reduced from £54 inc Vat to £42 inc Vat.

You can book here: <https://www.westcountrytourismconference.org.uk/book>

Look forward to welcoming as many of you as possible at the Conference. Your Chair will be there for the whole day on Tuesday 8th February.

NEW PASC UK WEBINAR PROGRAMME FOR JANUARY

We will be adding to the Webinar programme in February over the coming weeks. Previous webinars can be viewed on the PASC UK Website at: <https://www.pascuk.co.uk/webinars/> Members only recordings are in the Members area.

1/ PASC UK MEMBERS ONLY ENGLAND MEETING

Will be recorded and placed on the Members area of the website

Date: Thursday 2 March 2023 at 1100.

This meeting is for PASC UK Members only. Will look ahead to what's happening going forwards and to enable Members to ask any questions they may of the Chair, or suggestions for PASC UK activities in 2023. It is only open to PASC UK Members and numbers are limited to 100 so first come first served. Final agenda will be published nearer the time.

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tZUqduygqzMuG9ZJrXUk9GfLVDO-JtWE1gK>

We will be adding to the Webinar programme in February over the coming weeks. Previous webinars can be viewed on the PASC UK Website at: <https://www.pascuk.co.uk/webinars/> Members only recordings are in the Members area.

2/ PASC UK AGENCY MEMBERS ONLY ENGLAND MEETING

Will be recorded and made available to PASC UK Agency Members.

Date: **Thursday 9 March 2023 at 1100.**

This meeting is for PASC UK Agency Members only. Looking ahead to what's happening going forwards and to enable Agency Members to ask any questions they may of the Chair, or make suggestions for PASC UK activities in 2023. It is only open to PASC UK Agency Members and numbers are limited to 100 so first come first served. Final agenda will be published nearer the time.

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tZYkcOGsqzliHNXxUm5oqrC4PVp7gzuR7207>

After registering, you will receive a confirmation email containing information about joining the meeting.

UK SPF GRANTS

We have yet to hear of a Council or Local Authority who has opened up for applications to this fund but it will be imminent as Councils have a partial allocation that must be spent before March 31.

This grant scheme will operate in England, Scotland and Wales. It has been put together as part of the 'Levelling Up agenda' and each County will have been allocated a fund for the programme.

What does UKSPF stand for?

UK Shared Prosperity Fund.

What might it cover?

Each Council will have its own priorities. Many will include headings that readers could align with. Sustainable Tourism or Carbon Reduction may be common headings.

How do you find out?

Go to your local Council Website. Search for UKSPF, this is what it looks like on the East Devon District Council Website.

Search

2 results for

 in Everything 

Results 1 to 2

[UK Shared Prosperity Fund](#)

[Home](#) > [Business and investment](#) > [UK Shared Prosperity Fund](#)

On 13 April 2022, the Department for Levelling Up, Housing and Communities published more detail on how the UK Shared Prosperity Fund (**UKSPF**) will work, replacing EU structural funding. East Devon has been allocated £1,796,363 over a three year...

[£1.8m Investment Plan submitted for East Devon](#)

[Home](#) > [News](#) > [2022](#) > [July](#) > [£1.8m Investment Plan submitted for East Devon](#)

Following EDDC Cabinet approval on 13 July 2022, the plan will unlock East Devon's allocation of £1,796,363 to be spent over three years. The UK Shared Prosperity Fund (**UKSPF**) replaces the European structural funds, with spending now being...

Click on the link.... And you should get the headlines of the Investment Programme that has been agreed in your area. In East Devon the three areas that may be applicable out of the 12 headings are the bottom three.

- Net Zero Innovation Fund
- Retrofit Programme
- Sustainable Tourism Fund

Will Local Authorities notify us?

No, not unless you are on their Newsletter list, so go to your Local Authority website and sign up for their free Newsletters.

How does the grant funding work?

We believe at this stage that you do not have to match or contribute to the total. So, if you are putting solar panels in and the cost is £10,000, the grant should be for £10,000. Please check with your Councils.

Are there any catches?

No, not really except that it looks like the year one allocation will have to be spent by March 2023, which means that any projects will have to be pretty much off the shelf. Anything requiring any kind of planning permission will not be ready in time, or if you cannot book a builder in.

How long does the scheme run?

It runs for three years.

Will there be any more schemes?

This is likely to be the big one for the next three years. A supplementary scheme called the Rural SPF, which will be aimed at specifically rural businesses, some initial detail on that below. More details as soon as we have them.

Government detail here: <https://www.gov.uk/government/publications/uk-shared-prosperity-fund-prospectus/uk-shared-prosperity-fund-prospectus>

RURAL SPF GRANTS

We now have a clear timescale on this additional Grant scheme, which in many ways can be regarded as a top up to UK SPF for rural areas and will most likely managed by the same process.

All applications and approvals for local funding should be approved and complete and payments received by Local Authorities by the end of April 2023.

The funding period will then be from April 2023 to March 2025.

All current details are here: <https://www.gov.uk/government/publications/rural-england-prosperity-fund-prospectus/rural-england-prosperity-fund-prospectus>

And a short summary here:

The Rural Fund provides capital funding to:

- support new and existing rural businesses to develop new products and facilities that will be of wider benefit to the local economy. This includes farm businesses looking to diversify income streams
- support new and improved community infrastructure, providing essential community services and assets for local people and businesses to benefit the local economy

This funding should not replace funding plans for rural areas under the UKSPF. It is a top-up to help address the extra needs and challenges facing rural areas.

As soon as we have any more information we will let you know

FIRE TESTING AND PAT TESTING REGIONAL SUPPLIERS

On the PASC UK Members Meeting last Thursday the question of good value and good quality Fire Testing and PAT Testing came up. It was agreed that we would try, with your help to pull together a list of providers who have been recommended by you. Eventually we hope to have national coverage and will have a paper on the website detailing them all.

Please can you let us know if you have a supplier for Fire and or PAT testing that we can recommend to Members? We'll add them to the list below. If you can send them in the format below that would be hugely helpful and save a lot of time. Many thanks and send to chair@pascuk.co.uk

So far we have:

DORSET AND DEVON FIRE SOLUTIONS

<https://ddfiresolutions.com>

Tel: 07918 168669

Name: Martin

Email: martin@ddfiresolutions.com

Fire and PAT testing? Yes

Area: Dorset and Devon

ACE FIRE GROUP

<https://www.acefire-group.co.uk>

Tel: 0800 1956393

Name: Michael Redfearn

email: Michael.redfearn@ace-fire.co.uk

Area: South West

Fire and PAT testing? As far as we can see, just Fire

KERNOW PAT

<http://kernowpat.com>

Tel: 07719 308491

Name: ?

Email: kernowpat@hotmail.co.uk

Fire and PAT testing? Just PAT testing as far as we can see

Area: Cornwall

TAYLOR PAT TESTING SERVICES

<https://taylorpattestingservices.com>

Tel: 07877 680499

Name: Sean Taylor

Email: TBC
Fire and PAT testing? Just PAT testing as far as we can see
Area: Cornwall

HALLS RMS

<https://hallsrmsltd.com>

Tel: 07977 484407
Name: David Halls
Email: davidhalls1972@gmail.com
Fire and PAT testing? Just PAT testing as far as we can see
Area: Derbyshire

GREEN ENERGY SUPPLIERS REGIONAL LIST

After the PASC UK Members Meeting last Thursday the subject of trying to pull together a list of regional green energy suppliers came up. With your help to pull together a list of providers who have been recommended by you. Eventually we hope to have national coverage and will have a paper on the website detailing them all. This will be really helpful as it's likely that many of you applying for UKSPF and Rural SPF grants may be looking at green initiatives.

So please can you let us know if you have a supplier for green energy solutions that we can recommend to Members? We'll create a list and publish it. If you can send them in the format below that would be hugely helpful and save a lot of time. Many thanks and send to chair@pascuk.co.uk

Company name:
Website:
Tel:
Contact:
Email:
Type of installations supported?:
Area covered:

MPLC

Once again, we are getting feedback that MPLC are chasing self-catering businesses to pay their licence, this is in addition to a TV licence and any licence that you may have to pay PRS/PPL above.

PASC UK have not had any direct negotiations with MPLC as we have with PRS/PPL primarily because UKH have been taking the lead on this, and have greater legal resources than we do.

We previously contacted UK Hospitality who have been leading on negotiations with MPLC to get an update on the situation, and it does not make great reading. Essentially MPLC are maintaining that we do need these licences. You can see the full correspondence from UKH below. We have chased UKH on this and there is zero progress at the moment, with MPLC holding their ground.

To put a scale of potential fees, its currently £5.23 per room plus VAT, with no minimum fee or exemptions as we have with PPL/PRS. <https://hotel.themplc.co.uk>

Dear Alistair,

In a time of rising costs, we are aware that many of our members are being contacted by MPLC to arrange payments for the use of television and visual content. As you may know, there is a difference of opinion between MPLC and the hospitality sector around one of the tariffs being presented to hospitality businesses at the moment.

There are two tariffs MPLC are seeking payment for which are outlined below.

Bar/restaurant tariff

The MPLC tariff quoted as 'bar/restaurant' applies if you have televisions in receptions/lobby/bar areas showing 'film' content to guests and visitors (Film includes pre-recorded TV programmes or motion pictures). Live broadcasts are exempt. For example, a reception / bar area broadcasting rolling news to customers and nothing else would not be liable for the fee (the venue would need to demonstrate that only live broadcast was displayed, for example, staff were made aware that only live content was allowed). However, a public bar/lobby area which was showing pre-recorded TV programmes and/or motion pictures with copyright that is covered by MPLC's member companies could be liable to pay the fee.

Guest room tariff

The MPLC tariff quoted as 'Hotel / Guest bedrooms' is more complicated and this is where UKH and other trade bodies have a difference of opinion with MPLC.

MPLC state that 'MPLC licence for Hotel/Guest Bedrooms is required in addition to the TV Licence and any other MPLC licence you may already hold for communal areas such as the bar, guest lounge, the gym or reception'. The difference of opinion between MPLC and trade bodies lies around whether a hotel room is considered a public or private place for the purposes of the specific element of broadcast that they are claiming for (section 19 of the Copyright Act – 'performance of the copyrighted work in public'). To date, there has not been any court case to definitively settle the matter.

UKH and other trade bodies, do not agree with MPLC that they have an absolute right to collect copyright payments for guest bedrooms in the way they are claiming. We believe the legal case to do so is uncertain. Although UKH have sought legal opinion to help clarify the situation we have been unable to arrive at any definitive position yet, largely because this is still relatively new in UK copyright law with no case precedent in the UK to which to refer.

However, **at present it is down to individual venues as to whether to decide to pay or not for guest bedrooms**, as only the venues will be aware of whether content falling within MPLC's claims are broadcast on site.

Although MPLC relented from pursuing claims during the closures forced by the pandemic, little has legally changed on this matter since Covid struck and now trading has resumed, so has the debate! This issue remains a priority area for UKH to pursue, we are in active discussions with the Intellectual Property Office currently and continue to seek clarity and resolution on this issue. Due to the lack of case precedent, UKH are not able to offer legal advice to members on this matter at present, and none of the information above should be regarded as this.

In October last year a UKHospitality podcast discussed the MPLC issue - although we are still on a journey to resolving the issues around the topic, you may be interested in listening to the discussion around it which can be found on the UKH podcast player listed as S4, Episode 3 – or [listen here](#).

BUSINESS RATES FREEDOM OF INFORMATION UPDATE

Full update on this next week as FOI has been refused.

We have submitted a Freedom of Information (FOI) request to the Valuation Office (VO) requesting a copy of the 2023 Practice Note that was used to calculate the Rateable Values (RV) that come into effect in April 2023.

VOA FOI Request - 11807371.2/CEO



o foi@voa.gov.uk
To: o chair@pascuk.co.uk

Dear Alistair Handyside,

VOA Reference: 11807371.2/CEO

Thank you for your request as set out below.

I confirm your request was received on 06 January 2023 and we will consider it under the terms of the Freedom of Information Act (FOIA) 2000.

We aim to provide a response within 20 working days, which will be no later than 03 February 2023.

Kind regards



Valuation Office
Agency

Information Rights and Ministerial Correspondence Team

Follow us on social media: [Twitter](#) | [LinkedIn](#)
[Valuation Office Agency](#)



Until we see this document, we can't see the methodology used in calculating your RV's and therefore cannot accurately advise as to whether any increases are correct. Added to that the VOA is not currently accepting any 'Checks' on the 2023 Rating List until after April 1.

Those of you that are facing increases post 1 April 2023 will see those increases softened somewhat, by the 75% relief offered by both English and Welsh Governments on our bills from April onwards, plus extend Transitional Rate Relief is being offered by both Governments to additionally soften the blow of any increases.

As soon as we see the 2023 Practice Note we can update the Members papers that guide you through 'Checking' your Business Rates and make sure that all Members that want to are in a position to 'Check' their RV's at the earliest opportunity.

RECORDINGS OF PASC UK WEBINAR/MEETINGS PROGRAMME

The **Members Meeting** recorded on 12 January is now in the Members area

The Members meeting on **Selling Your Business** is now available in the Members area.

The Members Meeting on **Pricing** is now available in the Members area.

The Members Meeting on **Guest Behaviour** is now available in the Members area.

The **Pricing Webinar** was recorded and placed in the free to view Webinar area on the website.

The How to become an **Accessible Business** webinar was recorded and placed in the free to view Webinar area on the website.

The Touch Stay Boot Camp meeting was recorded and placed in the free to view Webinar area on the website.

Here are some more useful links from Touch Stay for those using the product:

* Guest Communication Planner <https://touchstay.com/wp-content/uploads/2022/08/Guest-Comms-Planner-3.pdf>

* Guest Comms Toolkit <https://guide.touchstay.com/guest/b7dhZaMxRqbe1/>

And the PASC UK Touch Stay Guide can be found here: <https://www.pascuk.co.uk/reports/>

WALES UPDATE

If you are affected by what is happening in Wales and do not get the direct Wales only communications, please email me at chair@pascuk.co.uk put **Wales Newsletter** in the subject line and we will add you to the Wales Only circulation list.

Previous Wales Newsletters can all be found here: <https://www.pascuk.co.uk/wales-182-days-reports/>

The next issue contains the following:

- General Update
- Our Petition on 182 Days...still alive!
- PASC UK Questionnaire on the Proposed New Licensing Scheme
- Business Rates Support in Wales: Update
- Hot Tubs
- Reduced support for the “Energy Bills Discount Scheme” from April

Your Chair joins the Board of the Wales Tourism Alliance

WELSH GOVERNMENT ANNOUNCES STATUTORY LICENSING CONSULTATION

Yet another Welsh Government Consultation is launched today into self-catering. This time it’s Statutory Licensing.

Welsh Government says direction of travel will be...

- provide the mechanism to address concerns on compliance
- provide a comprehensive database of exactly who is operating in the industry as it is currently not possible to determine how many visitor accommodation businesses there are in Wales, or in any given community
- be a valuable tool in understanding the scale and nature of the sector.

This does rather beg the question of why this was not the first step, before the heavy handed 182-day threshold, the threat of a Tourism Levy and all the other 'Consultations' of which none have been based on strong and reliable data...

We have until 17 March to respond, PASC UK will be holding meetings to discuss this Intervention and will be providing guidance notes on how you might respond.

<https://www.gov.wales/proposed-new-licensing-scheme-level...>

GENERAL INFORMATION SECTION

PASC UK SOCIAL MEDIA

Please consider following PASC UK on Social Media, it gives us a way to contact you quickly in the event of any changes or announcements that are made. We promise not to bombard you and to try to keep it relevant and topical.

PASC UK on Twitter [@PascUK](#)

PASC UK on Facebook [@pascukltd](#)

This is where the latest news between newsletters gets posted.

MEMBERS AREA IS NOW LIVE

The Members area of the PASC UK website opened last week. Initially you will be able to check your account details and download any of the 25 Members only PASC UK papers. No longer will you need to ask Justin or myself 😊. The full list of the PASC UK Members Papers is detailed below. No longer will you need to ask Justin or myself 😊 We will add additional features over the next couple of weeks.

Anticipated questions:

1/ How do I log in?

On the main PASC website you will see a link in the top right-hand corner called "Member Login". Click this link and enter your email address and password. Once logged in you will be in the members area.

2/ I can't find my password.

Click on the "Member login" link on the far right of the menu on our website and click the "forgot password" link which is in blue text just below the "log in" button. Enter your email address in the field and click "request password reset" button.

3/ Who do I contact if I cannot get in?

If you are having difficulty, please email admin@pascuk.co.uk and Justin will investigate for you.

4/ My username doesn't match my email address, does it matter?

No, it doesn't, usually your username would be your email address, but through address changes and mis-typing, some don't match up. However, the only place those are used is in the login field, all correspondence will go to your usual email address. Unfortunately, it isn't possible to change the username once it has been set.

PASC UK MEMBERS ONLY PAPERS

This is the current list of Members Only papers available in the Members area of the website.

- [PASC UK Business Rates Claim Note England](#)

A guide to 'Claiming' your property in England. You cannot 'check' You cannot 'Check' your properties Business Rates until you have done this.

- [PASC UK Business Rates Check Note England](#)

The guide will take you through 'checking' your Business Rates in England. It is vital that you book a call with the Chair before completing and submitting this 'Check'.

- [PASC UK Template Privacy Policy June 2022](#)

All businesses in the UK are required to have an up-to-date Privacy and Cookie. Not having one can lead to fines. This document provides you with a template policy.

- [PASC UK Template, Privacy Policies explained June 22](#)

This document explains Privacy Policies

- [PASC UK Template Cookie Policy and Guidance June 22](#)

This document gives further guidance on Cookie and Privacy Policies

- [PASC UK Guidance on using CCTV 2021](#)

Having CCTV at business premises can bring benefits, however there are several stages of legal compliance that you need to go through to operate such a system.

- [PASC UK Template CCTV Policy June 2022](#)

This document provides you with a basic CCTV Template Policy.

- [PASC UK Guidance on completing a short form LIA](#)

A 'Legitimate Interests Assessment' is a requirement if you have CCTV. This will guide you through creating one.

- [PASC UK Template LIA](#)

This document is a template Legitimate Interests Assessment for CCTV

- [PASC UK Template Breach Risk Assessment \(Req if you have a GDPR breach\)](#)

This template will guide you through the steps to take if you have a breach of GDPR.

- [PASC UK Record of Processing \(This is what data that you store and for how long?\)](#)

This template gives you the headings for the types of data that you store and for how long.

- [PASC UK Template Internet Fair Usage Policy](#)

This template document can be inserted into your Terms and Conditions to cover fair internet usage at your business.

- [PASC UK EV Charging Guidance](#)

This guidance takes you through putting together an EV Charging Policy at your business, necessary even if you do not have EV charge points, to help protect against charging out of the window.

- [PASC UK EV Charging Policy for Member's T's & C's](#)

This template document can be inserted into your Terms and Conditions to cover EV charging at your business, whether you provide the facility or not so as to help maintain insurance cover.

- [PASC UK Ghosting Report](#)

Ghosting is the practice that is employed by some self-catering agents whereby they leave your property on their website after you have left, with 'this property no longer available' Book one of these. This report tells you the steps you can take to have the property removed.

- [PASC UK Risk summary of 3rd Party suppliers at Holiday lets](#)

Having third party suppliers giving services to our guests at our businesses requires careful planning, in order not to void insurance. This paper explains the steps to take to maintain insurance cover. Covers chefs, mobile cooking companies, hot tub rental, bouncy castles. Entertainers etc.

- [PASC UK ICO Registration Paper](#)

This paper explains whether or not your business needs to register with the ICO. In 99% of cases PASC UK Members will need to do so. It costs £40 to register.

- [PASC UK ICO Registration FAQ's](#)

This document answers the most common questions about registering with the ICO and why you need to.

- [PASC UK Guidance on damage caused by guest and your T's & C's](#)

This document provides Members with another clause for their T's and C's. this one to protect you if guests cause damage to the property such that you have to cancel subsequent bookings and who pays.

- [PASC UK Template for clause in T's C's ref guest damage](#)

This is the template clause to add to your Terms and Conditions to protect you if guest damage causes future cancellations.

- [PASC UK Guest Comms Paper](#)

Improving the flow of Guest Communications from initial contact prebooking to post departure is one of the key elements to improving guest satisfaction and driving up repeat bookings. This paper should be taken in conjunction with the webinar on this subject in the Webinars section.

- [PASC UK Influencer Paper](#)

Many Members have reported being contacted by influencer or media offering coverage of your property in exchange for a free stay. There are several legal aspects to Members being offered this that they need to be aware of. These are covered in this Paper.

PASC UK MEMBERS LOGO UPDATED

We have updated the logos for Members to display on their websites. We now have a full set of Welsh versions too. A full variety of shapes and formats are available to suit all layouts.



MEMBER BENEFITS SUMMARISED

To carry out the lobbying work that we do on behalf of the Sector we need funding. 90% plus of this funding comes from Membership Subscriptions.

Members will get.

- Access to Telephone Support
- Prompt email support
- Access to Members Benefits and Discounts. (Buying Group Membership details below)
- Members only Webinars, (Including ask the Chair sessions)
- Book Surgery Appointments with the Chair
- Specific Discounts on key products
- PASC UK Guides to reducing Business Rates
- Hard Copy of the Visit England Pink Book
- 25 and growing Special Interest Papers including legal docs such Privacy and Cookie Policies

What will be available to non-members?

- The PASC UK Covid newsletters
- Email support when available. (Members support comes first).
- Free Webinars
- Cleaning protocols
- Some General interest Papers

We are currently making major investments in supporting you better and all this costs money, these include.

- Sponsorship of the Visit England Pink book, to help promote the safe and legal aspects of our sector
- Membership fees to the Tourism Alliance, UK Hospitality and Wales Tourism Alliance
- Surveys and reports to use data-based arguments to win support for the sector
- Legal papers to help inform and protect Members.

If you have not yet joined PASC UK, please consider joining NOW. Details below the Buying Club information. <https://bit.ly/3ptd4RU> Thanks.

BUYING CLUB MEMBER BENEFIT FOR PAID PASC UK MEMBERS

We are really pleased to announce a partnership with Purchasing for Business.

More details on the new PASC UK website here: <https://bit.ly/3ptd4RU>

This is a Buying Club, it's free to join if you are a paid up PASC UK Member. There will be no additional fee for Members to join the Club.

SUPPORT LOBBYING BY JOINING PASC UK

There is a huge amount of work and lobbying to do to help support you all in the self-catering sector. We don't ask very often, however, if we are to fight on so many fronts, we simply need more funds. There are thousands of you that have had the benefit of this newsletter and the lobbying done on behalf of the sector.

We are now asking that as many of you as possible join PASC UK. The fight is on so many fronts, and we get much better results when we engage proper legal advice and proper PR firms to assist with campaigns. Memberships to other organisations that provide common lobbying, information feeds and support also cost many thousands of pounds a year.

Membership fees are as follows: All per annum.

- Single cottage £70
- 2 – 4 Units £125
- 5 – 10 Units £200
- 11 + Units £300

For companies like cleaning firms, or industry support companies, Trade Membership is £200, and you will get a listing in the Trade Directory on the new website.

Members get telephone support and priority email support.

You can join here, simple form, takes 2 mins, and you'll get an invoice, payable by BACS or Credit Card. Just click on this link to go to the joining page: <https://www.pascuk.co.uk/join-pasc-uk/>

Wishing each and every one of you all the best during these trying times.

Best regards

Alistair Handyside MBE
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DISCLAIMER

We are in completely uncharted territory here, and any suggestions that we make are merely that and you should carefully consider your own business policies, and if necessary, consult with your Professional Advisors. PASC is your lobbying Association, not a legal service. In addition, please be very wary of some of the advice given on internet communities, blogs and social media. There appear to be thousands of experts out there where my understanding is that there are very few.

To that end, any information you get from any source you must double check. I will always try and put the actual link to the information in the newsletters so that you can read and assess yourselves. These are unprecedented times, please take exceptional care.