



# Professional Association of Self-Caterers UK

## PASC UK NEWSLETTER

### 7 March 2023 Issue 151

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#### COMMENTARY AND UPDATE ON UPCOMING REPORTS

We still don't have a Tourism Minister in England, this is the longest period of time without one that we can remember. Poor timing too, with the Budget looming and wanting to get on with helping form the shape of the upcoming Statutory Registration Consultation. Latest update... "Thank you for your continued patience whilst ministerial portfolios are confirmed. The process is still ongoing but we will inform you of the outcome as soon as we can."

Our expectation for the Budget isn't great, we already have Business Rates support, 75% off in England and Wales from 1 April, they have announced what support there will be on fuel, and we are getting no indications that any change in VAT is likely, however.... We never do until they change it. All Associations continue to press for support for the sector and will still watch the Budget closely for any support that is offered.

PASC UK and the ASSC (Association of Scotland's Self-Caterers) jointly commissioned Francis Clark to write a paper to look into the implications and possible consequences of the OTS (Office of Tax Simplification) Paper, published in November that suggest that FHL (Furnished Holiday Letting) allowances should be abolished.

We have now reviewed their comprehensive report and will be publishing this over the coming days as a Members Only paper. It's complex, so we will also be having a joint Webinar with the ASSC where John Endecott from Francis Clark will present their findings and take questions. Initial details of the Webinar are below in the Meetings and Webinar section, with more detail to follow.

Much more information has come out about the various Grant streams that we have been covering this year, if you are looking for grants for your business do look at the section below, as this will help steer you in the right direction.

We had a successful and full capacity PASC UK Members meeting last week, recording is now in the Members area of the website and we are following it up this week with dedicated Meeting for our PASC UK Members that operate as Agencies. Details below.

Some time critical stuff now.

### **No of Days Let.**

The deadline is looming to hit criteria set by English and Welsh Governments to remain on Business Rates and probably benefit from SBRR (Small business Rates Relief). Remember the count is backdated to cover the period April 2022 to March 2023.

In England you must have let 70 days and Wales 182 days or you will be reverted to Council Tax, and possible premiums added in Wales.

In Wales if you have several units on one Rateable Value you can average them, so for example two units let at 180 days, one let at 186, all would qualify. In England you cannot average.

### **PPL/PRS**

The deadline for the 'amnesty' against back-dating licence fees and the 50% premium on first year, **are only being waived until the end of March**. In order to qualify you do need to call them and sign up, BEFORE they call you for it to apply, full details below.

### **Trade Directory**

We are making great strides with the Trade Directory, and a huge vote of thanks to all those who supplied their recommendations, please keep them coming and have a look below at the increased

list of categories we are now looking for, now that the compliance ones are well under way. You will shortly be able to find all kinds of useful suppliers to the sector. We are working on the launch of this in early April.

To that end please see the note below in the request for help, and send in as many recommendations as possible, as we are broadening out the request to other categories now, so as to have a comprehensive resource.

The booking Channel reports are now well underway, and these will be made available as a trilogy.

- 'Getting the best from your agent'
- 'How to use OTA's most effectively'
- 'What direct channels remain?'

Do let us know of any direct channels that you use so that they can be included. Just send an email to [chair@pascuk.co.uk](mailto:chair@pascuk.co.uk) and put the name of the direct booking channel in the subject line.

Any questions please let us know.

Best regards

Alistair

## **2023 MEMBERSHIP PACKS UPDATE AND NOTE TO CHECK ADDRESSES**

Next month will also see the distribution of the Annual Members Pack. This will include a copy of the New 2023 Pink Book which should arrive in the first weeks of April, plus Membership Certificate and Member offers. Could we ask all Members to check the postal correspondence address we have for them in the Members area, so that packs are sent where you want them? Each year we get Members saying that we sent it to the property address, not their address, we can only send it to the address we have on the system from when you joined 😊 Thanks.

## **NEW FIRE GUIDANCE IMMINENT**

We are expecting new fire guidance for self-catering shortly. The delay has been at the Home Office, and we are now reasonably confident it will be released next month, and we have meetings booked with the Home Office to understand the changes, and to gain clarity on what parts of it are law, or simply guidance and best practice.

From there we can set up a series of papers and webinars to assist Members, provide guidance on Fire Risk Assessments etc.

Some documents are leaking out, which show the direction of travel. We have already covered that the title of the document is changing from '**Do You have Paying Guests**' to '**A Guide to Making Your Small Paying-Guest-Accommodation Safe from Fire**'.

Some local Fire Authorities are putting their own documents in to the public domain, and covering larger properties in headline form. The danger with these documents is that they use the terms like 'may' be required rather than clarify if it is a legal requirement, or good practice.

What is inevitable is that insurers will take any suggestions in these documents as a requirement. We have already had many of the potential changes covered in the survey we had to have for our insurer and are having to change lighting and signage.

Here is the most recent example of a local Fire Authority document:

[https://www.derbyshire.gov.uk/application/files/2515/5965/6950/Fire\\_Safety\\_Guidance\\_for\\_Holiday\\_Lets.pdf](https://www.derbyshire.gov.uk/application/files/2515/5965/6950/Fire_Safety_Guidance_for_Holiday_Lets.pdf)

Some headline considerations.....

What is clear is that the Guidance is changing to small, medium and large dwellings.

It requires all premises used as self-catering holiday lets to have an interlinked automatic detection and fire warning system. Interlinking may be by wiring or radio signal.

Emergency lighting requirements will increase, particularly in rural properties.

Properties with long routes to fire exits may need fire doors. ‘

Egg box” doors may be deemed insufficient in all properties.

Final exits may need to be able to be opened if locked without a key (See Thumb Latches below).

We understand that this all leaves the devil in the detail, and are seeking answers so that we can run the webinars and get the papers out asap.

This update is designed to give you an indication of the direction of travel, especially if you are currently refurbishing the property.

## THUMB LATCH EXIT LOCKS



During last weeks Members Meeting, the subject of Thumb Latch Locks came up, and we promised to include in this weeks newsletter, as a picture in this case is worth a thousand words.

These enable guests to lock and unlock the door from the inside without the key. A really sensible measure for a fast exit in case of emergency. An easy retro fit and looking increasingly likely to be an obligation under a Fire Risk Assessment (FRA)

## **NEW PASC UK WEBINAR PROGRAMME FOR MARCH/APRIL**

We will be adding to the Webinar programme in March/April over the coming weeks. Previous webinars can be viewed on the PASC UK Website at: <https://www.pascuk.co.uk/webinars/> Members only recordings are in the Members area.

### **1/ PASC UK AGENCY MEMBERS ONLY ENGLAND MEETING**

**Will be recorded and made available to PASC UK Agency Members.**

**Date: Thursday 9 March 2023 at 1100.**

This meeting is for PASC UK Agency Members only. Looking ahead to what's happening going forwards and to enable Agency Members to ask any questions of the Chair, or make suggestions for PASC UK activities in 2023. It is only open to PASC UK Agency Members and numbers are limited to 100 so first come first served. Final agenda will be published nearer the time.

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tZYkcOGsqzliHNXxUm5oqrC4PVp7gzuR7207>

After registering, you will receive a confirmation email containing information about joining the meeting.

### **2/ PASC UK COST OF BUSINESS MEETING**

**Date 1100 on 14 March 2023**

**This meeting will be recorded and placed on the website**

We will be pulling together content for this Meeting over the coming weeks, it will include an update from the PASC UK Buying Club, plus their Energy department too, plus more. Will update as we move forwards.

To book you need to click on the link below to register and provide your business name please. Tickets are limited to 100 so will be processed on a first come first served basis.

[https://us06web.zoom.us/meeting/register/tZUtc-6gqT4oGt1hFoCDV\\_nXjDxmmj6t\\_5PG](https://us06web.zoom.us/meeting/register/tZUtc-6gqT4oGt1hFoCDV_nXjDxmmj6t_5PG)

### **3/ PASC UK TECHNOLOGY FOR SELF-CATERING MEETING**

**Date 1100 on 4 April 2023**

**This meeting will be recorded and placed on the website**

We will be pulling together content for this Meeting over the coming weeks.

It will include:

- Rural Wifi Solutions, primarily for larger sites where there are several cottages, yurts or glamping units on one site, this will be presented by **West Country Tech**.
- **Touch Stay** have got some great new features and their presence is always popular.
- **SuperControl** will be explaining what their new tool, LSI Data which enables owners to really look deeply and check their property pricing.

There will be more and we will update as we move forwards.

To book you need to click on the link below to register and provide your business name please. Tickets are limited to 100 so will be processed on a first come first served basis.

Register here:

[https://us06web.zoom.us/meeting/register/tZcqd-uvrDogG9MixrV0sbEBmr\\_ycBFMsfZy](https://us06web.zoom.us/meeting/register/tZcqd-uvrDogG9MixrV0sbEBmr_ycBFMsfZy)

#### **4/ PASC UK/ASSC/FRANCIS CLARK WEBINAR ON POTENTIAL CHANGES TO FHL ALLOWANCES**

**Date 1100 on 18 April 2023**

**This meeting will be recorded and placed in the Members area on the website.**

This meeting is being jointly hosted by PASC UK and the ASSC and we will introduce John Endecott from Francis Clark who has written the paper examining the implications of the OTS paper.

This paper will be available in the next few days and the agenda for the meeting will be published next week.

PASC UK and ASSC Members can attend free of charge, non-Members can join the meeting by buying a ticket for £25.00. PASC UK Members will be sent an email with the code to get the free ticket. This will be with you in the next week.

You can book here:

<https://www.eventbrite.co.uk/e/changes-to-fhl-furnished-holiday-lets-taxation-tickets-570983205137>

More detail next week.

#### **OTS PAPER AND WEBINAR ON POSSIBLE CHANGES TO FHL RULES**

In November 2022, The Office of Tax Simplification (OTS) published a paper that proposes making substantial changes to the tax affairs of many that operate in the self-catering sector. This includes proposing abolishing the FHL (Furnished Holiday Lets) tax classification, whilst making better recognition of larger businesses, including the possibility of Inheritance Tax Relief.

The ASSC (Association of Scotland's Self-Caterers) and PASC UK (Professional Association of Self-Caterers UK) combined to commission a report from leading tax advisors to the self-catering sector Francis Clark. This report has been published shortly and will be available to both ASSC and PASC UK Members on the respective websites.

The Webinar will also be available to ASSC and PASC UK Members and we will be introducing John Endecott, Tax Partner at Francis Clark, and author of taxation books on the FHL sector who will present the paper along with the implications and options for owners.

Webinar sign up details will be published in the Webinar Programme for March/April no later than next week. The Webinar itself will take place on 18 April at 1100.

## UK SPF GRANTS UPDATE

We have been able to get some more information on the UK SPF Grants covered in previous Newsletters. The information below is gleaned from our Council, by attending the webinar they provided, plus a drop-in session, so may vary in some ways Council by Council. The main principles of the grants will apply nationwide.

The Grants will require the applicant to contribute at least 50% of the project. If the project costs are £20k, then you would need to contribute £10k. However, the greater the level of owner contribution the higher the project would be scored at assessment.

When assessing which applications to approve they will look at various factors, which will most likely include:

- Does it protect jobs?
- Will it increase employment?
- Will it increase productivity?

You will need to think about how your project can address these, just saving us money by installing some solar panels won't be enough.

In East Devon, they have 'merged' UK SPF and Rural SPF so that they only have to manage one fund. This is likely to occur in many rural areas.

There are essentially going to be two Grant streams. (Note, Grant Titles may be different in your area, search your Council Website for UK SPF).

1/ **Innovation and Resilience**. Max Grant £20k, and you start by making an EOI (Expression of Interest). Council will review EOI and suggest changes if necessary.

2/ **Culture, Leisure and Tourism Fund**. Max Grant £5k. Much simpler process, all online.

We can only apply for one or the other, not both.

## PPL/PPS UPDATE

A reminder about Exemptions from PPL/PRS, and how to avoid the 50% premium and back-dating of licence fees if you are not exempt. The deadline for this is to have an agreement in place with them by 31 March 2023

Previously self-catering had a discretionary exemption that did not extend beyond a property with three bedrooms or less. This has now been extended to.....

PPL PRS choose not to charge a royalty for the use of music (including TV and radio) in self-catering apartment(s) or holiday cottage(s) etc where **all** of the following criteria is met:

- The accommodation consists of **three self-catering units\* or fewer, irrespective of the number of bedrooms in each.**
- The premises is the **sole holiday, self-catering apartments, holiday cottage business** operated or owned by the proprietors
- **Facilities are only available to resident guests (and, in the case of holiday premises, the proprietors)**

We did not manage to get a dedicated Self-Catering Tariff, we are still working on this, and the current fee structure is based upon the Small Residential Hotels and Guest House Tariff.

We have though been able to get some example case studies of what charges might look like for larger business and are considerably less than some of the charges previously levied.

A Member with 4 properties in a single site would be paying £61.77 if the individual units all have separate aerals. (The case example here is the PASC UK Chairs property which has four units). More examples are detailed below.

We have also negotiated an 'amnesty' as follows for the first-year surcharge of 50%, if owners proactively contact PPL/PRS and pay before the end of March 2023. For this to apply you will need to contact PPL/PRS as described below and pay by 31 March 2023.

**PRS PPL have granted an additional discretionary concession. This is in relation to the PRS Higher Royalty Rate.**

**PRS Higher Rate Royalty:**

**Where the customer has not applied for and obtained PRS for Music's licence before musical performances commence, the higher (standard rate plus 50%) royalty rate will be charged and payable for the first year of the licence. After the first year of the licence, the standard royalty rate will be charged and payable.**

**If a non-exempt operator proactively contacts PRS PPL and applies and pays for a licence before 31 March 2023, PRS PPL have agreed to waive the 50% surcharge. This will require you to quote PPLPRSMAR23 when you are contacting them.**

You will need to **PROACTIVELY** contact PRS PPL for this to be applied and quote the reference **PPLPRSMAR23**

PRS PPL can be contacted, and licences applied for via their website <https://pplprs.co.uk> or by phone on 08000 72 0808.



Also, some points that it is important to make. Regardless of size of business, the exemptions to paying for this licence are not applicable under the following circumstances:

- 1/ You have a CD/DVD library
- 2/ If your client base includes businesses as opposed to families and friends booking.

If these are on your website, then it is entirely possible, that even if your business falls under the exemptions below in the major update, that you will have to pay a licence.

The full details of the exemptions on the paper on the website. It is a good idea to have this to hand when contacting PRS PPL as some Members of staff may not be aware of it. We have pointed this out to them ☹️. This document is on the PASC UK website at: <https://www.pascuk.co.uk/reports/>

## DELAY ON INTRODUCTION OF SHORT-TERM LICENSING IN SCOTLAND FORMALISED

The Scottish Government has formally announced a delay of six months on the implementation of the costly and complex Licensing Scheme for Short Term Lets in Scotland. The extension is to the 1<sup>st</sup> October 2023. Whilst the Scottish Government is suggesting that this is to help during a cost-of-living crisis, it's much more likely to be that few Councils were ready to implement the system, that had been rushed in. A salutary lesson for the Welsh Government as it seeks to introduce Statutory Licensing.

A study into the Scheme by The Moffat Centre for Travel and Tourism Business Development at Glasgow Caledonian University, was commissioned by the Association of Scotland's Self-Caterers (ASSC). The Moffat Centre is the UK's largest university-based consultancy and research centre for tourism and travel market research.

This independent study from respected policy experts in their field provides important findings for policymakers in respect to the Scottish Government's short-term let regulations.

### Aims

Using a mixture of quantitative and qualitative research, the objectives of the review were as follows:

- To explore the positive and negative impacts of the short-term let legislation on the sectors operators in Scotland;
- Assess how short-term let across different locations (urban and rural) have been affected by the STL licensing scheme legislation so far; and
- Summarise assessments and, where applicable suggestions and alternatives to short-term let licensing based on the opinions and experience of the STL operators.

### Main Findings

Some of the main findings included:

- The majority of operators felt that STL licensing was **time consuming and complicated**.
- Over-three quarters (77.5%) found that the STL legislation was a **significant or a medium threat to their business**;

- Most **do not intend to apply for the licence until at least September 2023**. As a result, it is anticipated that immediately before the October 2023 deadline, councils will receive the majority of applications; and
- Many stated that the regulations **create uncertainty for their future operations**. The most frequently cited issues were the high cost of the application, a lack of necessary tradesmen to conduct surveys and safety and compliance checks in remote communities, the complexity of the application process, confusion about the necessity of all licensing requirements, and the lack of sufficient planning and structure in the proposed legislation.
- Participants also highlighted that the licensing legislation has **no clear purpose**, with confusion as to whether it aims to ensure health and safety standards or address housing challenges.
- The legislation **doesn't recognise that these challenges manifest themselves differently across urban and rural areas**, with a one-size fits all approach being irrelevant for their business.
- Alternatives to legislation are available, such as **voluntary and compulsory registration**.

You can read the report here in full.

[https://www.assc.co.uk/wp-content/uploads/2023/02/Moffat-Centre-Short-Term-Let-Accommodation-Evaluation-Review-202223.pdf?mc\\_cid=9feb940667&mc\\_eid=4aa4e88814](https://www.assc.co.uk/wp-content/uploads/2023/02/Moffat-Centre-Short-Term-Let-Accommodation-Evaluation-Review-202223.pdf?mc_cid=9feb940667&mc_eid=4aa4e88814)

## UPDATED REQUEST FOR HELP

Firstly, huge thanks to all those who have sent in details of suppliers. We have received a really good response to this and have now broadened the ask to enable us to have more suppliers in some of the other categories that we will launch with.

Please can you therefore supply your recommendations for any of the following please. Please try and use the format below, as it will save us huge amounts of time populating the trade Directory. Just send an email to [chair@pascuk.co.uk](mailto:chair@pascuk.co.uk) with category in the Subject Line and details as laid out below in the body of the email. Many thanks.

Company name:

Website:

Tel:

Contact:

Email:

What they offer? e.g. PAT Testing, Photography, Chimney Sweep, mortgage brokers for holiday lets etc

Area/Region covered:

Categories we are aiming to launch with are and would welcome your recommendations:

**Direct Booking Channels**

**Fire Testing**

**Pat Testing**

**Electrical Testing**

**Gas Testing**

**Chimney Sweeps**

**Website design**

**Photography/Video/Drone**

**Channel Managers**  
**Green energy/Electric Vehicle Charging installers**  
**Artwork/Logos**  
**Accountants**  
**Solicitors**  
**Insurance Companies**  
**Marketing/SEO and Social Media support**

## **RECORDINGS OF PASC UK WEBINAR/MEETINGS PROGRAMME**

The **PASC UK Members Meeting** recorded on 2 March is **now available in the Members area**

The **Cancel Cover** recorded on 23 February is now in the **free to view Webinar** area on the website.

The **Members Meeting** recorded on 12 January is now in the Members area

The Members meeting on **Selling Your Business** is **now available in the Members area.**

The Members Meeting on **Pricing** is **now available in the Members area.**

The Members Meeting on **Guest Behaviour** is **now available in the Members area.**

The **Pricing Webinar** was recorded and placed in the **free to view Webinar** area on the website.

The How to become an **Accessible Business** webinar was recorded and placed in the **free to view Webinar** area on the website.

The Touch Stay Boot Camp meeting was recorded and placed in the **free to view Webinar** area on the website.

Here are some more useful links from Touch Stay for those using the product:

\* Guest Communication Planner <https://touchstay.com/wp-content/uploads/2022/08/Guest-Comms-Planner-3.pdf>

\* Guest Comms Toolkit <https://guide.touchstay.com/guest/b7dhZaMxRqbe1/>

And the PASC UK Touch Stay Guide can be found here: <https://www.pascuk.co.uk/reports/>

## **RESETTING YOUR PASSWORD FOR THE PASC UK MEMBERS AREA**

You are able to check your account details and download any of the 25 Members only PASC UK papers. The full list of the PASC UK Members Papers is detailed below.

**Anticipated questions:**

### 1/ How do I log in?

On the main PASC website you will see a link in the top right-hand corner called "Member Login". Click this link and enter your email address and password. Once logged in you will be in the members area.

### 2/ I can't find my password.

Click on the "Member login" link on the far right of the menu on our website and click the "forgot password" link which is in blue text just below the "log in" button. Enter your email address in the field and click "request password reset" button.

### 3/ Who do I contact if I cannot get in?

If you are having difficulty, please email [admin@pascuk.co.uk](mailto:admin@pascuk.co.uk) and Justin will investigate for you.

### 4/ My username doesn't match my email address, does it matter?

No, it doesn't, usually your username would be your email address, but through address changes and mis-typing, some don't match up. However, the only place those are used is in the login field, all correspondence will go to your usual email address. Unfortunately, it isn't possible to change the username once it has been set.

## NEWSLETTER INDEX (WHERE TO FIND PREVIOUS INFORMATION)

All previous content is indexed and can be found on the 2022 Index on the Newsletter page. Look for PASC UK Index 2022. This will be updated weekly.

<https://www.pascuk.co.uk/newsletters/>

## WALES INFORMATION AND WHERE TO FIND IT

If you are affected by what is happening in Wales and do not get the direct Wales only communications, please email me at [chair@pascuk.co.uk](mailto:chair@pascuk.co.uk) put **Wales Newsletter** in the subject line and we will add you to the Wales Only circulation list.

Previous Wales Newsletters can all be found here: <https://www.pascuk.co.uk/wales-182-days-reports/>

## GENERAL INFORMATION SECTION

### PASC UK SOCIAL MEDIA

Please consider following PASC UK on Social Media, it gives us a way to contact you quickly in the event of any changes or announcements that are made. We promise not to bombard you and to try to keep it relevant and topical.

**PASC UK on Twitter @PascUK**

## **PASC UK on Facebook @pascukltd**

This is where the latest news between newsletters gets posted.

## **MEMBERS AREA IS NOW LIVE**

The Members area of the PASC UK website opened last week. Initially you will be able to check your account details and download any of the 25 Members only PASC UK papers. No longer will you need to ask Justin or myself 😊. The full list of the PASC UK Members Papers is detailed below. No longer will you need to ask Justin or myself 😊 We will add additional features over the next couple of weeks.

### **Anticipated questions:**

#### **1/ How do I log in?**

On the main PASC website you will see a link in the top right-hand corner called "Member Login". Click this link and enter your email address and password. Once logged in you will be in the members area.

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## **PASC UK MEMBERS ONLY PAPERS**

This is the current list of Members Only papers available in the Members area of the website.

- [PASC UK Business Rates Claim Note England](#)

A guide to 'Claiming' your property in England. You cannot 'check' You cannot 'Check' your properties Business Rates until you have done this.

- [PASC UK Business Rates Check Note England](#)

The guide will take you through 'checking' your Business Rates in England. It is vital that you book a call with the Chair before completing and submitting this 'Check'.

- [PASC UK Template Privacy Policy June 2022](#)

All businesses in the UK are required to have an up-to-date Privacy and Cookie. Not having one can lead to fines. This document provides you with a template policy.

- [PASC UK Template, Privacy Policies explained June 22](#)

This document explains Privacy Policies

- [PASC UK Template Cookie Policy and Guidance June 22](#)

This document gives further guidance on Cookie and Privacy Policies

- [PASC UK Guidance on using CCTV 2021](#)

Having CCTV at business premises can bring benefits, however there are several stages of legal compliance that you need to go through to operate such a system.

- [PASC UK Template CCTV Policy June 2022](#)

This document provides you with a basic CCTV Template Policy.

- [PASC UK Guidance on completing a short form LIA](#)

A 'Legitimate Interests Assessment' is a requirement if you have CCTV. This will guide you through creating one.

- [PASC UK Template LIA](#)

This document is a template Legitimate Interests Assessment for CCTV

- [PASC UK Template Breach Risk Assessment \(Req if you have a GDPR breach\)](#)

This template will guide you through the steps to take if you have a breach of GDPR.

- [PASC UK Record of Processing \(This is what data that you store and for how long?\)](#)

This template gives you the headings for the types of data that you store and for how long.

- [PASC UK Template Internet Fair Usage Policy](#)

This template document can be inserted into your Terms and Conditions to cover fair internet usage at your business.

- [PASC UK EV Charging Guidance](#)

This guidance takes you through putting together an EV Charging Policy at your business, necessary even if you do not have EV charge points, to help protect against charging out of the window.

- [PASC UK EV Charging Policy for Member's T's & C's](#)

This template document can be inserted into your Terms and Conditions to cover EV charging at your business, whether you provide the facility or not so as to help maintain insurance cover.

- [PASC UK Ghosting Report](#)

Ghosting is the practice that is employed by some self-catering agents whereby they leave your property on their website after you have left, with 'this property no longer available' .... Book one of these. This report tells you the steps you can take to have the property removed.

- [PASC UK Risk summary of 3<sup>rd</sup> Party suppliers at Holiday lets](#)

Having third party suppliers giving services to our guests at our businesses requires careful planning, in order not to void insurance. This paper explains the steps to take to maintain insurance cover. Covers chefs, mobile cooking companies, hot tub rental, bouncy castles. Entertainers etc.

- [PASC UK ICO Registration Paper](#)

This paper explains whether or not your business needs to register with the ICO. In 99% of cases PASC UK Members will need to do so. It costs £40 to register.

- [PASC UK ICO Registration FAQ's](#)

This document answers the most common questions about registering with the ICO and why you need to.

- [PASC UK Guidance on damage caused by guest and your T's & C's](#)

This document provides Members with another clause for their T's and C's. This one to protect you if guests cause damage to the property such that you have to cancel subsequent bookings and who pays.

- [PASC UK Template for clause in T's C's ref guest damage](#)

This is the template clause to add to your Terms and Conditions to protect you if guest damage causes future cancellations.

- [PASC UK Guest Comms Paper](#)

Improving the flow of Guest Communications from initial contact prebooking to post departure is one of the key elements to improving guest satisfaction and driving up repeat bookings. This paper should be taken in conjunction with the webinar on this subject in the Webinars section.

- [PASC UK Influencer Paper](#)

Many Members have reported being contacted by influencer or media offering coverage of your property in exchange for a free stay. There are several legal aspects to Members being offered this that they need to be aware of. These are covered in this Paper.

## PASC UK MEMBERS LOGO UPDATED

We have updated the logos for Members to display on their websites. We now have a full set of Welsh versions too. A full variety of shapes and formats are available to suit all layouts.



## MEMBER BENEFITS SUMMARISED

To carry out the lobbying work that we do on behalf of the Sector we need funding. 90% plus of this funding comes from Membership Subscriptions.

Members will get.

- Access to Telephone Support
- Prompt email support
- Access to Members Benefits and Discounts. (Buying Group Membership details below)
- Members only Webinars, (Including ask the Chair sessions)
- Book Surgery Appointments with the Chair
- Specific Discounts on key products
- PASC UK Guides to reducing Business Rates
- Hard Copy of the Visit England Pink Book
- 25 and growing Special Interest Papers including legal docs such Privacy and Cookie Policies

What will be available to non-members?

- The PASC UK Covid newsletters
- Email support when available. (Members support comes first).
- Free Webinars
- Cleaning protocols
- Some General interest Papers



We are currently making major investments in supporting you better and all this costs money, these include.

- Sponsorship of the Visit England Pink book, to help promote the safe and legal aspects of our sector
- Membership fees to the Tourism Alliance, UK Hospitality and Wales Tourism Alliance
- Surveys and reports to use data-based arguments to win support for the sector
- Legal papers to help inform and protect Members.

If you have not yet joined PASC UK, please consider joining NOW. Details below the Buying Club information. <https://bit.ly/3ptd4RU> Thanks.

## **BUYING CLUB MEMBER BENEFIT FOR PAID PASC UK MEMBERS**

We are really pleased to announce a partnership with Purchasing for Business.

More details on the new PASC UK website here: <https://bit.ly/3ptd4RU>

This is a Buying Club, it's free to join if you are a paid up PASC UK Member. There will be no additional fee for Members to join the Club.

## **SUPPORT LOBBYING BY JOINING PASC UK**

There is a huge amount of work and lobbying to do to help support you all in the self-catering sector. We don't ask very often, however, if we are to fight on so many fronts, we simply need more funds. There are thousands of you that have had the benefit of this newsletter and the lobbying done on behalf of the sector.

We are now asking that as many of you as possible join PASC UK. The fight is on so many fronts, and we get much better results when we engage proper legal advice and proper PR firms to assist with campaigns. Memberships to other organisations that provide common lobbying, information feeds and support also cost many thousands of pounds a year.

Membership fees are as follows: All per annum.

- Single cottage £70
- 2 – 4 Units £125
- 5 – 10 Units £200
- 11 + Units £300

For companies like cleaning firms, or industry support companies, Trade Membership is £200, and you will get a listing in the Trade Directory on the new website.

Members get telephone support and priority email support.

You can join here, simple form, takes 2 mins, and you'll get an invoice, payable by BACS or Credit Card. Just click on this link to go to the joining page: <https://www.pascuk.co.uk/join-pasc-uk/>

Wishing each and every one of you all the best during these trying times.

Best regards

Alistair Handyside MBE  
Executive Chair  
The Professional Association of Self-Caterers UK  
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## DISCLAIMER

We are in completely uncharted territory here, and any suggestions that we make are merely that and you should carefully consider your own business policies, and if necessary, consult with your Professional Advisors. PASC is your lobbying Association, not a legal service. In addition, please be very wary of some of the advice given on internet communities, blogs and social media. There appear to be thousands of experts out there where my understanding is that there are very few.

To that end, any information you get from any source you must double check. I will always try and put the actual link to the information in the newsletters so that you can read and assess yourselves. These are unprecedented times, please take exceptional care.

