



# Professional Association of Self-Caterers UK

## PASC UK NEWSLETTER

### 30 January 2024 Issue 196

This week's contents.

- Commentary
- New PASC UK Legal Pack nears completion **Update 30 January**
- PASC UK on the Road and Important Meetings ahead
- In Person PASC UK Members Meetings **Update 30 January**
- Regional Tourism Survey
- VAT Relief for the installation of Energy Saving Materials
- Note from Home Office on Fire Guidance being a legal requirement
- Why you must hit 70 days let and 140 days available in England
- Government Moves forward to ban Drip Pricing and Fake Reviews
- Support a cut in Tourism VAT
- How to find Grants
- An Example of a Local Grant Scheme
- Fire Guidance **Where to find it? No changes this week.**

#### General Information Section

- Occasional Problems with downloads from the Website **Repeat**
- Resetting Your Password for the Members Area of the PASC UK website.
- New Trade Directory
- Newsletter Index, (where to find previous information)
- Wales Information and How to get it?
- Where to find dedicated Wales Newsletters
- PASC UK social media
- Members only Papers list
- New PASC UK Members logos
- Member Benefits summarised
- Buying Club, Member Benefit for paid up PASC UK Members
- Support Lobbying by Joining PASC UK
- Disclaimer

#### COMMENTARY

Some interesting stuff this wee' Government planning to clamp down on fake reviews, and drip pricing, both of which could be positive if implemented well, as always devil is in the detail.

Secondly, further support has been announced on energy saving materials which will benefit most readers of this newsletter. We have also repeated the section on Grants and where to find them, plus an example.

There is also survey for those in the South West to take part in, this survey has been running for four years now, and is a really good source of data for our collective lobbying, so please take part if you can. Thanks.

Last week we belatedly got an email response from our MP responding to the email we sent him in September last year, asking him to support Statutory Registration and not to make any planning changes to our sector until they have real data to look at.

The response we got is quite startling.

Here it is... after a short preamble, my highlights in red.

My colleague Tim Farron MP, who represents the Lake District constituency of Westmorland & Lonsdale, [secured a debate](#) in Westminster Hall on Second Homes and Holiday Lets. In this debate he called for a fairer system for the regulation of second homes and help to ensure that the tourism sector can thrive as well as making more affordable homes available for local families.

The 7 proposals he presented were:

1. Make second homes and holiday lets new and separate categories of planning use. Meaning councils and national parks have the power to limit the number of such properties in each town and village, protecting the majority of houses for permanent occupation.
2. Provide targeted, ring-fenced finance so that planning departments have the resources to effectively police this new rule.
3. Give councils the power to increase council tax by up to 100% on second homes in the worst affected communities.
4. Make all holiday let owners to pay council tax, rather than avoiding paying anything at all if they are deemed a small business.
5. Give councils and national parks the power to ensure that 100% of new builds are genuinely affordable.
6. Ban section 21 no-fault evictions.
7. Ensure that platforms like Airbnb cannot cut corners and undermine the traditional holiday let industry, and have to meet the same standards as other rentals.

What must be made clear, however, is that holiday lets are viable and popular business and are an important part of the local economy in places like East Devon.

This is from the Liberal Democrats, and we do not yet know if this is part of their manifesto, but it does give an indication of travel with many MPs, and we will have our work cut out in this Election Year to influence these policies.

To that end we are gathering tourism Manifesto pledges from all the parties and will be making these available to you all to examine as they start to become clear.

Last week we also submitted a Budget Submission on the sectors behalf, asking for Statutory Registration, (we think that this is most likely to be announced at the Budget) a support fund to aid making small businesses more energy efficient and sustainable, and cutting the rate of VAT for Hospitality.

We are making good progress on the PASC UK Legal Pack for Members which will include Terms and Conditions, CCTV guidance as well as up to date Cookie and Privacy Policies. See updated note below on this. Huge thanks to the volunteer Members helping with the terms and Conditions part of this.

Sadly further news from the Home Office suggests that there is unlikely to be any update on 'open plan' before the end of the month. We will of course let you know as soon as we have anything to share.

As always, any questions please let us know. Best regards

Alistair

## **NEW PASC UK LEGAL PACK NEARS COMPLETION UPDATE 30 JANUARY**

**See updates in Red.**



We are about to launch the following legal papers for PASC UK Members. These are being written as part of our new partnership with Stephens Scown Solicitors (SSS) which will be formally announced

shortly. This will be followed by Members Meetings to run through these papers and answer any questions that you may have.

## **1/ Terms and Conditions**

**Thanks for all the volunteers on this we have over a dozen, we got lots of offers of help, so we have sufficient now and will be contacting them today with next steps. We are probably two to three weeks maximum from finally publishing the Terms and Conditions.**

These are almost complete and will offer Members legally written T's and C's (Terms and Conditions) for holiday lets. These will encompass all the learning that we have all had during and since covid, and the need to have adaptable T's and C's as other threats and opportunities arrive. It could be EV charging, or accepting dogs, not wanting dangerous dogs, or Granny charging etc.

We are looking for half a dozen Members to help with a final review of these before releasing. If you would like to volunteer, please contact [chair@pascuk.co.uk](mailto:chair@pascuk.co.uk)

## **2/ CCTV Policies**

**This has now gone back to SSS with (hopefully) final comments.**

If you have or are thinking about having CCTV at your premises, and this includes door cams and some noise monitoring equipment, there are inevitably some legal hoops to jump through. This series of papers will help you become compliant and protect you from claims from guests and visitors to your property that you have infringed their rights in some way.

## **3/ Privacy and Cookie Policies.**

**This has now gone back to SSS with (hopefully) final comments.**

These will only be relevant if you have a website, if you do these are a legal requirement and due to originating whilst in Europe, they undergo frequent changes. Sadly, there are people out there that will be mortally offended at having their human rights abused by an out-of-date Cookie/Privacy Policy and will seek redress. These papers will help protect you against that and ensure compliance.

## **PASC UK ON THE ROAD AND IMPORTANT MEETINGS AHEAD**

Over the coming weeks PASC UK will be presenting at the following events:

- 6<sup>th</sup> February. West Country Tourism Conference, Westpoint, near Exeter
- 7<sup>th</sup> February, Tourism Together Meeting, Saffron Academy, Tall Trees, Newquay.
- 8<sup>th</sup> February, Cornwall Members Meeting (See Members Meetings below)
- 19<sup>th</sup> March, Tourism Alliance conference, London
- 19<sup>th</sup> March, English Tourism Week, Parliamentary Reception, London
- 23<sup>rd</sup> April. Global Short Term Rental Summit, London

## **IN PERSON PASC UK MEMBERS MEETINGS UPDATE 30 JANUARY**

We are preparing to roll out in person Members meetings across England and Wales after the success of the meetings in Alnwick and Devon.

The next meeting will be in Cornwall. **THIS MEETING IS NOW FULLY BOOKED**

**Venue: The Duchy Suite at the Alverton Hotel**  
**Address: Tregolls Road, Truro, Cornwall, TR1 1ZQ**  
**Tel: 01872 276633**  
**Date: 8<sup>th</sup> February 2024**  
**Timing: 1330-1600**

The next planned meetings are as follows:

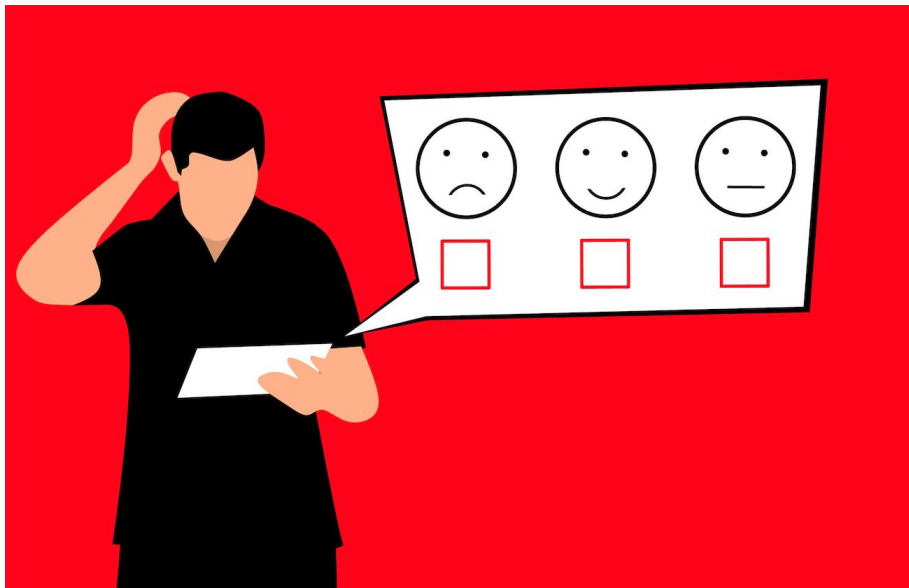
- Herefordshire
- Norfolk

Details of these will be published as soon as possible plus a meeting in Wales.

There is no charge, and we will be serving teas, coffees and home-made cake. Paul Bray, our retained fire safety expert will also be there. Any questions, please let us know [chair@pascuk.co.uk](mailto:chair@pascuk.co.uk)

## REGIONAL TOURISM SURVEY

**Relevant if your business is in Cornwall, Devon, Dorset and Somerset**



PASC UK is working with the SW Tourism Alliance and with other tourism partners across the Southwest region to undertake another business impact survey.

We aim to collect more hard evidence regarding the impacts of continued rising costs and the cost-of-living crisis, what the key issues are and what support businesses need for future survival and growth.

The survey evidence will be shared with Government, MPs, and Councillors to lobby for sector support.

We know that large numbers of you have been completing other related surveys which is very much appreciated, but the need for us to continually gather robust data continues – this evidence is vital for us to be able to represent the industry in these quick changing, uncertain times. We appreciate your continued support with this.

Please click on the link below. Responses are completely confidential, (no individual businesses will be identified in the survey results). **The survey closes midnight Monday Friday 9<sup>th</sup> February 2024.**

Please click here: <https://survey.sogolytics.com/survey1.aspx?k=RQsQQYTYVsSWYsPsPsP&lang=0>

## VAT RELIEF FOR THE INSTALLATION OF ENERGY SAVING MATERIALS



The UK Government has confirmed that from 1 February, there will be a zero-rate of VAT when installing energy-saving materials.

In a boost for those wishing to explore greener energy solutions, the list of qualifying items for this VAT relief now includes electrical battery storage, water source heat pumps and smart diverters.

Read how the changes could impact your rural business below, including news of the latest updates to VAT relief for groundworks and buildings for charitable services.

There is a good link giving more detail on this provided by our colleagues at the CLA.

See here: [https://www.cla.org.uk/news/vat-relief-for-the-installation-of-energy-saving-materials/?utm\\_campaign=1028011\\_Weekly%20News%2026%2F01%2F2024&utm\\_medium=email&utm\\_source=COUNTRY%20LAND%20AND%20BUSINESS%20ASSOCIATION%20LIMITED&dm\\_i=753L,M17V,1KLE7F,2VKEC,1](https://www.cla.org.uk/news/vat-relief-for-the-installation-of-energy-saving-materials/?utm_campaign=1028011_Weekly%20News%2026%2F01%2F2024&utm_medium=email&utm_source=COUNTRY%20LAND%20AND%20BUSINESS%20ASSOCIATION%20LIMITED&dm_i=753L,M17V,1KLE7F,2VKEC,1)

## NOTE FROM HOME OFFICE IN FIRE GUIDANCE BEING A LEGAL REQUIREMENT

The Home Office have published a note covering how the fire Guidance, as published, is 'statutory by nature'. In short this means we have to follow it in preparing our Fire Risk Assessments. A recorded (written) version of those Fire Risk Assessments became law for all that let, even for a single night, on the 1<sup>st</sup> October 2023.



Fire Safety Unit  
2 Marsham Street  
London  
SW1P 4DF

### **Note - Fire safety legislation in small sleeping accommodation**

#### **Legal Requirements**

The Regulatory Reform (Fire Safety) Order 2005 (FSO) is the main piece of fire safety legislation in England and Wales. It applies to any premises, or part of a premises, not being occupied as a private dwelling. The FSO has been in force since 2006.

The FSO places legal duties on Responsible Persons (the person in control of a premises - usually the owner or landlord in residential premises or the employer in workplaces). Those duties include a need to undertake a fire risk assessment to identify any general fire safety precautions that need to be taken, put those precautions in place and operate a suitable system of maintenance.

Since 1 October 2023, all Responsible Persons have been required to record their fire risk assessment in full (previously this only applied in certain circumstances).

#### **Guidance**

The guidance the Home Office publishes is statutory by nature and is intended to help Responsible Persons meet their legal duties under the FSO. Failure to follow any applicable guidance could potentially be relied on as evidence in legal proceedings for an alleged breach of fire safety law. This includes 'A guide to making your small paying guest accommodation safe from fire' which we published in March 2023.

The guidance does not though set prescriptive legal standards for fire safety precautions. This is because every building is different and there is no 'one size fits all' solution. The guides therefore provide practical advice, examples and recommendations to support Responsible Persons in assessing the adequacy of fire safety precautions.

The specific fire safety precautions that should be undertaken in any individual premise must be determined by a case-specific fire risk assessment.

#### **Enforcement**

Fire and Rescue Authorities (FRAs) are the main enforcement body for the FSO, and every FRA carries out an annual risk-based inspection programme.

FRAs generally take a pragmatic approach to enforcement, with a focus on ensuring life safety. Nevertheless, they will take enforcement action when necessary and have a range of options available to them ranging from informal action right up to formal prosecution.

## WHY YOU MUST HIT 70 DAYS LETTINGS AND 140 DAYS AVAILABLE IN ENGLAND

Whilst the target in England is 70 days let and 140 days available, (in Wales it is a brutal 182 days let and 252 available), it is still important to make sure that you hit this target in England in order to stay on Business Rates.

See government note here: <https://www.gov.uk/introduction-to-business-rates/self-catering-and-holiday-let-accommodation>

Reverting to Council Tax could mean being determined as an empty second home under new legislation going through Parliament with the Levelling Up Bill.

We fully expect that this will pass into law as so many councils are keen on it. Research shows that 27 Councils are planning to implement this when given powers to do so.

In Wales the premium can be as high as 300%, however so far it looks like the maximum in England would be 100%. If it is passed into law, English Councils would have to give owners one year's notice, meaning it cannot come into effect until 2025-26.

Here is a current list of declared intentions to charge the premium.

Council	Amount estimated to raise
Cornwall Council	£27,000,000
North Yorkshire Council	£14,000,000
Herefordshire Council	£12,000,000
Westmorland and Furness Council	£10,000,000
Dorset Council	£9,500,000
Northumberland CC	£7,100,000
Isle of Wight Council	£5,000,000
Somerset Council	£4,000,900
Bristol City Council	£3,000,000
Shropshire Council	£2,200,000
Portsmouth City Council	£2,000,000
Derbyshire Dales DC	£1,800,000
Babergh DC	£1,100,000
Southwark London BC	£1,000,000
East Suffolk Council	£759,000

East Suffolk Council	£759,000
South Hams DC	£700,000
York City Council	£600,000
North East Lincolnshire Council	£480,000
King's Lynn & West Norfolk BC	£440,000
Mid Devon DC	£400,000
Tendring DC	£267,181
Teignbridge DC	£217,000
West Devon BC	£157,000
Exeter City Council	£123,000
Lancaster City Council	£120,000
Mid Suffolk DC	£90,000
Cheltenham BC	Estimate not yet available

## GOVERNMENT MOVES FORWARD TO BAN DRIP PRICING AND FAKE REVIEWS

Following consultation late last year, to which both PASC UK and many of you responded, the Government has decided to move ahead with the banning of 'drip pricing' and the hosting of fake reviews.

Here's the formal announcement: <https://www.gov.uk/government/news/new-laws-set-to-ban-mandatory-hidden-fees-from-online-shopping-saving-money-for-consumers>



While it will be perfectly fine for businesses to use the booking journey to upsell additional services and products, all mandatory fees, such as booking fees, will need to be included in the up-front price shown to the consumer.

There were lots of questions in the consultation about how to deal with variable mandatory fees as these are much harder for booking platforms to handle in this way. The Government hasn't published any detail yet, but we'll keep an eye out for it.

The same consultation also deals with the hosting of 'fake reviews'. This will become a banned business practice and those hosting reviews may need to take steps to ensure some level of veracity. Again, detail to come. But it will hopefully make it easier for businesses, especially in the hospitality space, to deal with malicious fake reviews hosted elsewhere.

As we get more details, we will let you know.

## PLEASE SUPPORT CUTTING TOURISM VAT



As we head towards the election, and each political party gathers key issues for their Manifestos, Tourism Associations work hard to influence these. Common ground across all the Associations that we work with are .... get Statutory Registration done, .... a complete reform of Business Rates and cut the rate of tourism VAT. The first two are gaining really good momentum, but cutting VAT needs your support.

It's a game changer for the whole sector, even if you are not VAT registered you should take part, so that your guests get the benefit whilst eating out when they stay with you. When last temporarily introduced, it was to boost growth, and was hugely successful in doing so. The whole UK needs growth now, and we all need yet another bounce back, so please take part by signing tis petition, it really does only take a minute.

<https://www.change.org/p/lower-vat-to-10-for-the-hospitality-industry>

## HOW TO FIND GRANTS

1/ It is always worth registering with your Council for them to send you their Business Updates. These should include reference to any Grants that may be available.

2/ Search your Council website for Grants. You may have to use your imagination to see if a particular grant may be applicable to you. For example, Carbon Zero, Net Zero, Rural Innovation Could possibly

cover installing solar, EV charging etc. It is unlikely that a grant title will say Tourism, or self-catering or holiday lets.

3/ In England we have until the end of March, Local Enterprise Partnerships. These are known as LEP's. We will update you when we know what their replacements might be, or whether their business grant support moves into local Councils. Finding your local LEP's website is the first step.

Most of them have something like a Growth Hub. This is the business section where you find what grants may be offer. A common one offered by LEP's is around 'digital'. This may cover anything from help getting a new website to basic computer training.

(See below for an example of a local Grant Scheme, offered by the Cornwall and Isles of Scilly Growth Hub).

## AN EXAMPLE OF A GRANT SCHEME



### Rural Business Grant Scheme in Cornwall

Don't miss out on £1 million grant funding to support tourism businesses, and other rural businesses to develop, diversify and grow.

The Growth Hub Rural Business Grants expression of interest is now live on their website and funding focuses on activity such as improvements to the quality of existing tourism, food and drink processing and nature recovery investments.

The types of activity that could be funded include:

- Projects from existing tourism or leisure businesses that will help to extend their season into the shoulder months.
- Purchase of equipment for food and drink processing businesses that are non-farmer owned.
- Commercial activity linked to nature recovery such as wild seed harvesting.
- Capital funding for converting farm buildings to other commercial or business uses.

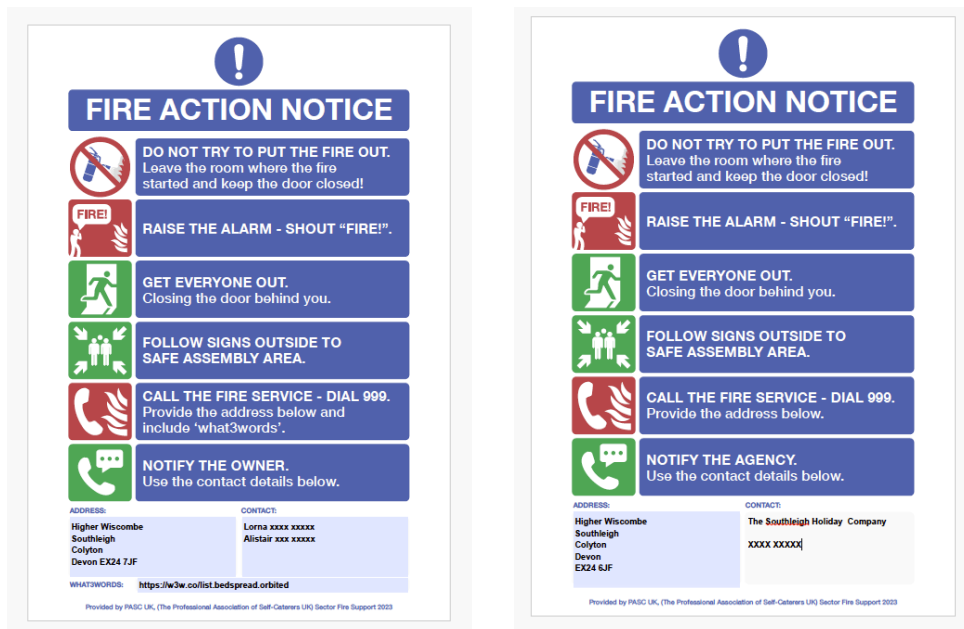
- Capital grants towards the establishment of rural community businesses

Grants start from £2,500 and applicants must provide a minimum of 50% match funding and be able to cashflow project costs, as claims are submitted in arrears.

Online Expressions of Interest can be submitted now and will be live until 5pm on Monday 12th February. The strongest projects will then be invited to submit a full application.

<https://www.ciosgrowthhub.com/business-grants/rural-business-grants>

## FIRE GUIDANCE WHERE TO FIND IT ALL? NO UPDATES THIS WEEK



They can be found here: [https://www.pascuk.co.uk/fire\\_checks\\_and\\_safety/](https://www.pascuk.co.uk/fire_checks_and_safety/)

There are short docs that summarize the current situation with Fire Regs in self-catering in England and Wales. They signpost you to all the regulations, the Government produces Guidance, the additional PASC UK papers and more.

They can be found here: [https://www.pascuk.co.uk/fire\\_checks\\_and\\_safety/](https://www.pascuk.co.uk/fire_checks_and_safety/)

If you are looking for information on why the regs are now law in England, and coming in Wales, or what a Responsible person is, please refer to recent Newsletters.

<https://www.pascuk.co.uk/newsletters/>

### Main Home Office Papers

#### Home Office Guidance on Making your small paying guest accommodation safe from fire 2023

This paper covers small units, without open plan downstairs, not more than four bedrooms, sleeping no more than twelve in two storey buildings.

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1147723/A\\_guide\\_to\\_making\\_your\\_small\\_paying-guest-accommodation\\_safe\\_from\\_fire.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1147723/A_guide_to_making_your_small_paying-guest-accommodation_safe_from_fire.pdf)

### **Fire Safety Risk Assessment Sleeping Accommodation**

This paper goes some way to helping with larger properties, but is an old paper, published in 2006 and is currently being updated by the Home Office. Earliest date expected is around the end of the year.

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/422192/9281\\_Sleeping\\_Accommodation\\_v2.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/422192/9281_Sleeping_Accommodation_v2.pdf)

### **Additional PASC UK Supporting Papers**

To help owners navigate through this, and to supplement the Government Papers mentioned above, we have commissioned three initial papers from our Fire expert, Paul Bray, GFireE, Fire Safety Consultant.

The papers are number 1,2 and 3. They can be found here: <https://www.pascuk.co.uk/reports/> and also here: [https://www.pascuk.co.uk/fire\\_checks\\_and\\_safety/](https://www.pascuk.co.uk/fire_checks_and_safety/)

#### **Paper One: The Regulatory Reform Fire Safety Order 2005**

This is a background paper explaining the legal background of the Fire Regs and the Fire Regs.

#### **Paper 2: Additional Notes to the Home Office Guidance on Making your small paying guest accommodation safe from fire 2023**

This paper provides additional notes to use in conjunction with the Home Office Guidance on Making your small paying guest accommodation safe from fire paper.

#### **Paper 3: Applying the Sleeping Risk Guide to existing holiday accommodation**

This paper provides the first paper on providing additional information for larger properties.

### **These have been followed by....**

#### **Fire Checks at Changeover, Routine maintenance and Testing V1**

This provides a guide to fire checks at changeover, and a testing regime.

#### **How to find a Competent Fire Risk Assessor?**

This provides the websites where you can find authorised fire experts.

#### **Updated Fire Risk Assessment**

Suitable for use with the 'Small' guide from the Home Office and Welsh Fire, with the addition of a 'Review Date' box.

## Train as a Competent Fire Risk Assessor

Lots of request about how to become a Competent Fire Risk Assessor. This is probably only feasible and of interest to those with multiple properties or agencies.

## Additional Fire Safety Notices (without What3Words)

We have produced some further Fire Safety Notices without a space at the bottom for What3Words. We really do recommend that you include creating a What3Words reference for your property as most emergency services all over the country use it.

## What3 Words explained

What3Words is and how to use it.

## FAQ's

We have published the first sets of FAQ's, the most asked fire questions. This will be regularly updated and when updates are made, they will also appear in the newsletter.

These can all be found at [https://www.pascuk.co.uk/fire\\_checks\\_and\\_safety/](https://www.pascuk.co.uk/fire_checks_and_safety/)

## Next Steps

In addition, PASC UK **will be providing the following over the coming weeks.**

- Further Papers and Webinars (See Webinar Programme)
- Regular updates on mitigation measures for buildings outside the **Home Office Guidance on Making your small paying guest accommodation safe from fire 2023 (Underway)**
- Work with Home Office and Fire Experts to come up with reasonable and proportionate mitigations for those with properties outside the **Home Office Guidance on Making your small paying guest accommodation safe from fire 2023.**
- More will be added over the coming weeks

Members questions are welcome on any issues that they have with their Fire Risk Assessments, and we will answer as best we can. We are not ourselves fire safety experts and will do our best to try and offer solutions or signposts to solutions. We are afraid that we cannot answer non-Members questions on fire issues.

## NEW TRADE DIRECTORY

**Please suggest to your trusted suppliers that they can be listed for free on the PASC UK Trade Directory, just send them the second link in this article, ten added in last week 😊**

Last week, we also launched the Trade Directory. We intend for this to be a resource where you can find all kinds of services that you need to run your business. We have started with the suppliers that many of you have sent in. Here are the initial listings, with clear categories.

<https://www.pascuk.co.uk/business-directory/>

We are looking for many, many more. There is no charge for suppliers to list here and we have created a simple form for them to apply to be listed, so if you have a good Fire Risk Assessor, or photographer, or accountant, please get them to fill in the simple form here:

<https://www.pascuk.co.uk/add-a-business-listing/>

Thanks, with all your help we can build a comprehensive directory. Comments welcome.

## **RESETTING YOUR PASSWORD FOR THE PASC UK MEMBERS AREA**

You can check your account details and download any of the 25 Members only PASC UK papers. The full list of the PASC UK Members Papers is detailed below.

### **Anticipated questions:**

#### **1/ How do I log in?**

On the main PASC website you will see a link in the top right-hand corner called "Member Login". Click this link and enter your email address and password. Once logged in you will be in the members area.

#### **2/ I can't find my password.**

Click on the "Member login" link on the far right of the menu on our website and click the "forgot password" link which is in blue text just below the "log in" button. Enter your email address in the field and click "request password reset" button.

#### **3/ Who do I contact if I cannot get in?**

If you are having difficulty, please email [admin@pascuk.co.uk](mailto:admin@pascuk.co.uk) and Justin will investigate for you.

#### **4/ My username doesn't match my email address, does it matter?**

No, it doesn't, usually your username would be your email address, but through address changes and mistyping, some don't match up. However, the only place those are used is in the login field, all correspondence will go to your usual email address. Unfortunately, it isn't possible to change the username once it has been set.

## NEWSLETTER INDEX (WHERE TO FIND PREVIOUS INFORMATION)

All previous content is indexed and can be found on the 2022/23 Index on the Newsletter page. Look for PASC UK Index 2022/23. This will be updated weekly.

<https://www.pascuk.co.uk/newsletters/>

## WALES INFORMATION AND WHERE TO FIND IT

If you are affected by what is happening in Wales and do not get the direct Wales only communications, please email me at [chair@pascuk.co.uk](mailto:chair@pascuk.co.uk) put **Wales Newsletter** in the subject line and we will add you to the Wales Only circulation list.

Previous Wales Newsletters can all be found here: <https://www.pascuk.co.uk/wales-182-days-reports/>

## GENERAL INFORMATION SECTION

### PASC UK SOCIAL MEDIA

Please consider following PASC UK on Social Media, it gives us a way to contact you quickly in the event of any changes or announcements that are made. We promise not to bombard you and to try to keep it relevant and topical.

**PASC UK on Twitter** [@PascUK](#)

**PASC UK on Facebook** [@pascukltd](#)

This is where the latest news between newsletters gets posted.

### PASC UK MEMBERS ONLY PAPERS

This is the current list of Members Only papers available in the Members area of the website.

- [PASC UK Business Rates Claim Note England](#)

A guide to 'Claiming' your property in England. You cannot 'check' You cannot 'Check' your properties Business Rates until you have done this.

- [PASC UK Business Rates Check Note England](#)

The guide will take you through 'checking' your Business Rates in England. It is vital that you book a call with the Chair before completing and submitting this 'Check'.

- [PASC UK Template Privacy Policy June 2022](#)

All businesses in the UK are required to have an up-to-date Privacy and Cookie. Not having one can lead to fines. This document provides you with a template policy.

- [PASC UK Template, Privacy Policies explained June 22](#)

This document explains Privacy Policies

- [PASC UK Template Cookie Policy and Guidance June 22](#)

This document gives further guidance on Cookie and Privacy Policies

- [PASC UK Guidance on using CCTV 2021](#)

Having CCTV at business premises can bring benefits, however there are several stages of legal compliance that you need to go through to operate such a system.

- [PASC UK Template CCTV Policy June 2022](#)

This document provides you with a basic CCTV Template Policy.

- [PASC UK Guidance on completing a short form LIA](#)

A 'Legitimate Interests Assessment' is a requirement if you have CCTV. This will guide you through creating one.

- [PASC UK Template LIA](#)

This document is a template Legitimate Interests Assessment for CCTV

- [PASC UK Template Breach Risk Assessment \(Req if you have a GDPR breach\)](#)

This template will guide you through the steps to take if you have a breach of GDPR.

- [PASC UK Record of Processing \(This is what data that you store and for how long?\)](#)

This template gives you the headings for the types of data that you store and for how long.

- [PASC UK Template Internet Fair Usage Policy](#)

This template document can be inserted into your Terms and Conditions to cover fair internet usage at your business.

- [PASC UK EV Charging Guidance \(This is about to be updated for 2023, launch expected end of May 2023\)](#)

This guidance takes you through putting together an EV Charging Policy at your business, necessary even if you do not have EV charge points, to help protect against charging out of the window.

- [PASC UK EV Charging Policy for Member's T's & C's](#)

This template document can be inserted into your Terms and Conditions to cover EV charging at your business, whether you provide the facility or not to help maintain insurance cover.

- [PASC UK Ghosting Report](#)

Ghosting is the practice that is employed by some self-catering agents whereby they leave your property on their website after you have left, with 'this property no longer available' .... Book one of these. This report tells you the steps you can take to have the property removed.

- [PASC UK Risk summary of 3<sup>rd</sup> Party suppliers at Holiday lets](#)

Having third party suppliers giving services to our guests at our businesses requires careful planning, in order not to void insurance. This paper explains the steps to take to maintain insurance cover. Covers chefs, mobile cooking companies, hot tub rental, bouncy castles. Entertainers etc.

- [PASC UK ICO Registration Paper](#)



This paper explains whether your business needs to register with the ICO. In 99% of cases PASC UK Members will need to do so. It costs £40 to register.

- [PASC UK ICO Registration FAQ's](#)

This document answers the most common questions about registering with the ICO and why you need to.

- [PASC UK Guidance on damage caused by guest and your T's & C's](#)

This document provides Members with another clause for their T's and C's. This one to protect you if guests cause damage to the property such that you have to cancel subsequent bookings and who pays.

- [PASC UK Template for clause in T's C's ref guest damage](#)

This is the template clause to add to your Terms and Conditions to protect you if guest damage causes future cancellations.

- [PASC UK Guest Comms Paper](#)

Improving the flow of Guest Communications from initial contact prebooking to post departure is one of the key elements to improving guest satisfaction and driving up repeat bookings. This paper should be taken in conjunction with the webinar on this subject in the Webinars section.

- [PASC UK Influencer Paper](#)

Many Members have reported being contacted by influencer or media offering coverage of your property in exchange for a free stay. There are several legal aspects to Members being offered this that they need to be aware of. These are covered in this Paper.

## **PASC UK MEMBERS LOGO UPDATED**

We have updated the logos for Members to display on their websites. We now have a full set of Welsh versions too. A full variety of shapes and formats are available to suit all layouts.



## **MEMBER BENEFITS SUMMARISED**

To carry out the lobbying work that we do on behalf of the Sector we need funding. 90% plus of this funding comes from Membership Subscriptions. Members will get.

- Access to Telephone Support
- Prompt email support
- Access to Members Benefits and Discounts. (Buying Group Membership details below)
- Members only Webinars, (Including ask the Chair sessions)
- Book Appointments with the Chair
- Specific Discounts on key products
- PASC UK Guides to reducing Business Rates
- Hard Copy of the Visit England Pink Book
- 25 and growing Special Interest Papers including legal docs such Privacy and Cookie Policies

What will be available to non-members?

- The PASC UK newsletters
- Email support when available. (Members support comes first).
- Free Webinars
- Fire protocols
- Some General interest Papers

We are currently making major investments in supporting you better and all this costs money, these include.

- Sponsorship of the Visit England Pink book, to help promote the safe and legal aspects of our sector
- Membership fees to the Tourism Alliance, UK Hospitality and Wales Tourism Alliance
- Surveys and reports to use data-based arguments to win support for the sector
- Legal papers to help inform and protect Members.

If you have not yet joined PASC UK, please consider joining NOW. Details below the Buying Club information. <https://bit.ly/3ptd4RU> Thanks.

## **BUYING CLUB MEMBER BENEFIT FOR PAID PASC UK MEMBERS**

More details on the new PASC UK website here: <https://bit.ly/3ptd4RU>

This is a Buying Club, it's free to join if you are a paid up PASC UK Member. There will be no additional fee for Members to join the Club.

## **SUPPORT LOBBYING BY JOINING PASC UK**

There is a huge amount of work and lobbying to do to help support you all in the self-catering sector. We don't ask very often, however, if we are to fight on so many fronts, we simply need more funds. There are thousands of you that have had the benefit of this newsletter and the lobbying done on behalf of the sector.

We are now asking that as many of you as possible join PASC UK. The fight is on so many fronts, and we get much better results when we engage proper legal advice and proper PR firms to assist with campaigns. Memberships to other organisations that provide common lobbying, information feeds and support also cost many thousands of pounds a year. Membership fees are as follows: All per annum.

- Single cottage £80

- 2 – 4 Units £140
- 5 – 10 Units £220
- 11 + Units £320

For companies like cleaning firms, or industry support companies, Trade Membership is £200, and you will get a listing in the Trade Directory on the new website.

Members get telephone support and priority email support.

You can join here, simple form, takes 2 mins, and you'll get an invoice, payable by BACS or Credit Card. Just click on this link to go to the joining page: <https://www.pascuk.co.uk/join-pasc-uk/>

Wishing every one of you all the best.

Best regards

Alistair Handyside MBE  
Executive Chair  
The Professional Association of Self-Caterers UK  
[www.pascuk.co.uk](http://www.pascuk.co.uk)  
[chair@pascuk.co.uk](mailto:chair@pascuk.co.uk)  
07771 678028



## DISCLAIMER

*The content of this newsletter does not constitute legal advice. PASC UK are not legally qualified and make no representation or warranty of any kind regarding the completeness, accuracy, adequacy, availability, validity, reliability and suitability of the information contained herein. Any reliance you place on such material is therefore strictly at your own risk and PASC UK will not be liable for any losses/damages you suffer as a result of your reliance.*

If you wish to unsubscribe, please respond saying 'unsubscribe' in the subject line. Thanks

